

**University Laboratory High School Governing Board
Constitution**

PREAMBLE

The University Laboratory High School Governing Board, in coordination with the Provost's liaison to Uni High, is charged by the Provost to provide vision, direction and oversight of University Laboratory High School on his/her behalf.

I. NAME

- a. The name of this body shall be the University Laboratory High School Governing Board (hereinafter referred to as the UGB).

II. PURPOSE

- a. Working with the Uni High Director to shape and articulate Uni High's vision, mission, values and purpose in the context of a research-intensive university, the UGB offers guidance on the following:
 - i. Setting the curricular vision and graduation requirements for all students.
 - ii. Determining the optimal size of the student body and incoming class.
 - iii. Setting admissions policies.
 - iv. Developing and fostering a mission that supports the University's strategic plan, and aligning the school's efforts in support of that mission.
 - v. Developing a long-term plan that strategically addresses Uni High's operating budget and facilities needs.
- b. To advise the Provost on the appointment of the Director of Uni High, including:
 - i. Providing an annual assessment of the Director's performance, consistent with University policies for the review of academic professionals, to the Provost for consideration.
 - ii. Participating in the five-year review of the Director and provide feedback for the Provost's consideration.
- c. To advise the Director on matters relating to the operation of Uni High. The Director will consult with UGB on operational matters, including:
 - i. Ensuring effective organizational and strategic planning.
 - ii. Providing advisory guidance for the school's budget.

- iii. Determining, monitoring, and strengthening school policies, programs, and services.
 - iv. Ensuring legal and ethical integrity and maintaining accountability.
- d. Enhancing the standing of the school in the University and in the community.

III. MEMBERSHIP

a. Guiding Principles

- i. Board members must have a clear understanding of, and strong commitment to, Uni High's historical roots as a school that provides an outstanding educational environment for high-achieving students and as a secondary education program with ties between Uni faculty and programs and University faculty and programs. Inclusion of members with expertise in secondary education pedagogy is desirable.
- ii. The membership of this body shall consist of not fewer than seven and not more than ten regular voting members.
- iii. Members will serve three-year terms that are staggered to ensure continuity. The terms of some initial members will be adjusted to support staggered terms and add continuity.
- iv. There shall be no more than three board members at any given time who are parents and/or guardians of students currently enrolled in Uni High.
- v. All board members are appointed by the Provost.

b. Composition

- i. Three full-time University faculty members.
- ii. Four additional members, at least two of whom are not employed by the University.
- iii. The Director of Uni High (*ex officio*, non-voting).
- iv. The Provost's Liaison to Uni High (*ex officio*, non-voting).

IV. OFFICERS AND MEETINGS

- a. The executive officers of the UGB shall be the President and a Vice President (President Elect).
- b. The dates, times and locations of all regular meetings shall be determined at the beginning of each semester by the President with the advice of the Director of Uni High,

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and the consent of the UGB.

- c. A simple majority of the voting members of the UGB shall constitute a quorum necessary to conduct business, except as provided for in the Bylaws.

V. AMENDMENT AND RATIFICATION

- a. Amendments to the Bylaws require a two-thirds vote of the voting membership of the UGB and approval of the Provost.
- b. To propose any revisions to this constitution, the incorporation of an amendment, or the ratification of a new constitution, a three-fourths majority of the voting membership of the UGB shall be required. Changes to this Constitution shall be subject to approval by the Provost.